

ITEM #\_\_\_\_\_

PREPARED BY: Mike Swift

APPROVED BY: Christy Kinard

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RESOLUTION TO REQUIRE A MONTHLY REPORT OF UNPAID FINES, FEES AND  
LEVIES. SPONSORED BY COMMISSIONER DAVID LILLARD.

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**WHEREAS**, The County Commission has a real concern with collection of court fines, fees and levies; and

**WHEREAS**, The County Commission wants to receive a monthly report of unpaid fines, fees and levies of the General Sessions and Criminal Courts.

**NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE**, That the Criminal Court Clerk and the General Session Court Clerk shall prepare and submit a written report monthly on the unpaid fines, fees and levies due Shelby County to the Mayor’s Administration. At a minimum, the report shall be broken down by the court or office that originated the amount due, the classification of the amount due (i.e. fine, costs, litigation tax, etc.); and its aging. Such report shall also include the collections on a monthly and year to date basis. The Mayor’s Administration shall combine these reports reporting both the detail and combined totals and submit such report to the County Commission.

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A C Wharton, Jr.  
**County Mayor**

**Date:**\_\_\_\_\_

**ATTEST:**  
\_\_\_\_\_  
**Clerk of County Commission**

**ADOPTED**\_\_\_\_\_

## **SUMMARY SHEET**

### **I. Description of Item**

This resolution is to require a monthly report of collections of fines and fees for the month and year to date and the uncollected balance of such fines and fees. The General Session Court Clerk and Criminal Court Clerk would be required to submit these reports to the Administration. The Administration would then submit a combined report to the County Commission.

### **II. Source and Amount of Funding**

Not Applicable

### **III. Contract Items**

Not Applicable.

### **IV. Additional Information Relevant to Approval of this Item**